



Employer/Trainer and Student instructions: Please complete the safety training checklist for all point that are relevant to the worksite by adding a check mark beside those items in which the worker received training. Return this page to your Career Program Coordinator/Facilitator once complete.

| Worksite: _____ | Trainer | Student | Comments |
|--|----------------|----------------|-----------------|
| <u>Rights & Responsibilities:</u> | | | |
| 1. General duties of employers, workers & supervisors. | | | |
| 2. Responsibility to report workplace hazards. (and how to do so.) | | | |
| 3. Safe work procedures for carrying out tasks | | | |
| <u>Hazard Recognition & Injury Prevention</u> | | | |
| 1. Personal protective and other safety equipment appropriate for the work site. | | | |
| 2. Identifying known hazards in the workplace and how to manage them. | | | |
| <u>Incident & Accident Response Procedures:</u> | | | |
| 1. Identify fire exits, fire extinguishers, alarms and meeting point at the job site | | | |
| 2. Name and contact information of first aid attendant (s) at the job site | | | |
| 3. Location of first aid kits and eye wash stations. | | | |
| 4. Procedures for responding to accidents and emergencies in the workplace | | | |
| <u>Hazardous Materials and WHMIS</u> | | | |
| 1. Discuss what hazardous materials are in the workplace. | | | |
| 2. Location of Material Safety Data Sheets. | | | |

Student Name: _____

Signature: _____

Date: _____

Employer Name: _____

Signature: _____

Date: _____