



Employer/Trainer and Student instructions: Please complete the safety training checklist for all points that are relevant to the worksite by adding a check mark beside those items in which the worker received training. Return this page to your Work Experience Facilitator once complete.

Worksite: _____	Completed	Comments
<u>Rights & Responsibilities:</u>		
1. General duties of employers, workers & supervisors		
2. Responsibility to report workplace hazards (and how to do so)		
3. Safe work procedures for carrying out tasks		
<u>Hazard Recognition & Injury Prevention</u>		
1. Personal protective and other safety equipment appropriate for the work site		
2. Identifying known hazards in the workplace and how to manage them		
<u>Incident & Accident Response Procedures:</u>		
1. Procedure for identifying incidents of workplace bullying or harassment		
2. Identify fire exits, fire extinguishers, alarms and meeting point at the job site		
3. Name and contact information of first aid attendant(s) at the job site		
4. Location of first aid kits and eye wash stations.		
5. Procedures for responding to accidents and emergencies in the workplace		
<u>Hazardous Materials and WHMIS</u>		
1. Discuss what hazardous materials are in the workplace.		
2. Location of Material Safety Data Sheets (if applicable)		

Student Name: _____

Signature: _____

Date: _____

Employer Name: _____

Signature: _____

Date: _____